

# COLLEGE PANHELLENIC NOTICE OF INFRACTION

*This is to be completed by the Panhellenic president or fraternity/sorority advisor after a College Panhellenic Violation Report has been properly filed. This must be given to the accused fraternity president (or designated representative) within seven days of receipt of the College Panhellenic Violation Report. A copy is also distributed to the fraternity/sorority advisor and the NPC area advisor within the same time period. (The seven-day timeline applies even during college/university breaks.)*

University/college: \_\_\_\_\_

Accused fraternity: \_\_\_\_\_ Date of notification: \_\_\_\_\_

Notification sent via email to (list email address and name): \_\_\_\_\_

Alleged violation(s): *(List specific rule, Unanimous Agreement, etc., and brief description.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date(s) of alleged violation(s): \_\_\_\_\_

*\*Violations must be reported within 30 days of the alleged infraction.*

Infraction filed by: \_\_\_\_\_ Date infraction filed: \_\_\_\_\_

### **Rights and obligations of accused fraternity:**

*The accused fraternity has the right to have the alleged infraction resolved through the use of mediation and/or a judicial board hearing. The accused fraternity is responsible for contacting the College Panhellenic within seven days of receiving this notice of infraction to schedule a mediation. Mediation shall be held unless the accused fraternity chooses to proceed directly to a judicial hearing. The mediation or the judicial board hearing does not have to take place within the seven-day period; it must be scheduled as soon as possible at a time convenient for the parties involved. If the notice of infraction is received during a college/university break, the mediation or judicial board hearing can be deferred until classes resume.*

To schedule a mediation or judicial board hearing, contact the person below by \_\_\_\_\_ [date].

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_

### **RECORD OF DELIVERY**

*The accused fraternity receives the original of this report. The College Panhellenic keeps a copy of this completed report as part of the documentation. Copies of this report are given to the fraternity/sorority advisor and the NPC area advisor.*

- Delivered to accused fraternity
  - Signature of chapter president or designee \_\_\_\_\_
  - Copy to fraternity/sorority advisor
  - Copy to NPC area advisor
- Date: \_\_\_\_\_